

The Ivy School
4212 NE Prescott St
Board of Directors—Regular Meeting Minutes
June 23, 2014

Board Members Present: Johanna Keith, Rebecca Keith, Amie Robar Chally, Alby Salsa, Karilyn Wax

Board Members Absent: Billy Ladd, Adam Smith

Administration Present: Karie Breyne, Mary Zigman

6:00pm: Meeting called to order.

6:01pm: Rebecca Keith moves to accept May, 2014 board meeting minutes. Alby Salsa seconds, all members in favor, motion carries, minutes accepted.

6:05pm: Capital Campaign update given by Mary Zigman. Mary related Capital Campaign update given her by Sue Rideout: New pledges this year (September to May) are now at \$55,756. So far this year we have collected a total of \$44,045 for the capital campaign. The grand total for the entire capital campaign to date is \$168,709 in pledges (there were about \$8000 in pledges from last year that were not followed through on--this number does not include those) and we have collected \$94,804 to date total. There are matching donations being pursued including Wells Fargo, PGE and Kaiser and additional major donors to court including Capital Pacific. Mary discussed her ideas for reaching out to Capital Pacific and will continue to pursue that donation opportunity. We are on track to pay People's Ministries the next \$50,000 balloon payment by October 2014.

6:25pm: Admin Report given by Mary Zigman. Mary presented the proposed 2014-2015 school year calendar. Mary noted an increase in collaborative time for the teachers including an overnight inservice for the staff in August as well as 15 faculty days. Half-day Fridays will be implemented in the new school year (dismissal at 11:00 am at Prescott and 11:30 am at Morris) allowing staff work and prep time in the afternoons. School day hours will remain the same (8:00 am - 2:30 pm at Prescott, 8:15 am - 3:00 pm at Morris). With the new half-day Friday schedule, we will still have well over the required number of student hours at both campuses. Mary also noted the first week back to school in September (week of September 2nd-5th) will be a staggered start with student assessments and orientations taking place that week.

Rebecca Keith moves to approve the 2014-2015 school year calendar. Karilyn Wax seconds, all members in favor, motion carries, calendar approved.

6:36pm: ODE Visit Update given by Mary Zigman. Mary presented the Annual Report to ODE on Thursday, June 19. ODE pressed us on our test scores. Mary presented data that showed an overall positive trend in the test scores that will hopefully impact the school

report card. Mary noted that next year a new test, Smarter Balance, will be implemented and with the new test there will be a new baseline for our scores. This will happen in our renewal year. Our attorney will be working on negotiations with ODE on testing data points for our renewal.

7:00pm: The proposed 2014-2015 School Year Budget was presented by Karie Breyne. Karie walked through the budget line by line and questions were addressed. Mary Zigman noted that while not in this year's budget, a goal for the future was to provide benefits coverage for dependents as well as pay the PERS 6% employee contribution for instructional staff.

Budget Notes:

- Mary received notice that we will not receive our second Arts Tax distribution for the 2013-2014 school year as charter schools are not eligible to receive the funds. This is a change from what we were told at the beginning of the 2013-2014 school year when we were promised funds from the Arts Tax. Our ability to receive funds from the Arts Tax is up in the air for the next school year.
- The fundraising/donations income line includes \$5,000 from the PTA for general expenses, \$10,000 from the Capital Campaign, \$1,000 from yearbooks, \$2,000 from school pictures and \$1,100 from scrip.
- The curriculum and instructional supplies expense line includes PE space, swimming at Matt Dishman Community Center, subscriptions and Saxon math curriculum.
- Dave Stevens is working on a grant with Tri-Met for classroom bus passes to be used for field trips.
- We will begin using a delivery lunch service in 2014-2015. We will receive reimbursement from the government for the eligible students in the lunch program.
- The school administration will receive benefits coverage for dependents and PERS 6% employee contribution.
- It is estimated that the school will receive 75% of the requested supply/activity fees and field trip fees from families. The budget reflects this.

Karilyn Wax moves to approve the 2014-2015 School Year Budget with the caveat that if Mary is able to raise an additional \$21,900 beyond the budgeted income for the school year, that money will be put towards paying the PERS 6% employee contribution this school year, beginning after said money is raised. Rebecca Keith seconds, all members in favor, motion carries, budget approved with caveat.

7:45pm: Outreach Committee update presented by Alby Salsa. Alby researched having a table at Montessori in the Square this July. Mary Zigman suggested that our target audience was not as likely to attend this event and that our resources and efforts would be better utilized at other venues such as churches and community centers in diverse communities to reach underserved populations. Alby requested that each board member take time to come up with a few locations (churches, community centers, specific

communities) to reach out to. Mary suggested a a reception for leaders of the community (a breakfast, tour, Q&A while school is in session, ideally October). Followed by us going to these communities/locations to inform them about Ivy and have applications available for potential students. It was also suggested that Alby talk to two valuable Ivy resources: Cassondra Salazar who has been very involved in outreach at Ivy as well as Carl Parker of People's Ministries. Alby also noted that he has posted outreach documents to DropBox and invited board members to access them. Alby requested contact information for the PTA which he received.

8:12pm: Meeting adjourned