

The Ivy School Board
4212 NE Prescott St. Portland, OR
Meeting Minutes (Regular and Executive Sessions)
March 28, 2016

Present: Kari Wax, Alby Salsa, Lisa Carpenter, Colleen Roberts
Absent: Billy Ladd

Administration present: Liz Caravaca, Karie Breyne, Amy Stuhr
Audience: Robyn Farone
Audience late to arrive (5:58pm) Mary Chaparro, Lisa Erenyi

5:07pm: Meeting called to order by Kari Wax.

5:08pm: Kari moves to approve meeting minutes (February 22, 2016).
Colleen seconds the motion. All board members in favor, motion carries.

5:09pm: Treasurer Report-delivered by Lisa. Operating account has current balance of \$154,000. Ivy received \$18,000.-Chrome books grant. Lisa and Karie B working on forecast for bank regarding appraisal, refinance, etc.

5:11pm: Leadership Update-delivered by Liz. Continue to review policy and procedures. Three parents gave feedback for board review. Policy/procedure edits will be covered in more detail later in this meeting (agenda item).

5:13pm: Table action item:Alby's re-election. The board will further discuss in an executive session before re-election/vote.

5:15pm: Liz's director role evaluation. Reviewed three sources of review.
1. Self Evaluation
2. Staff Feedback. Either "survey monkey" format or paper format. Discussed having the option of anonymous or name attached. If employee name is disclosed, only the board would have that information. It would be used for follow up only to any concerns or comments made in the evaluation.
3. Executive session for Director

evaluation at April board meeting to review self evaluation and staff feedback.

Timeline: Colleen will work on self evaluation and staff feedback documents. Documents will be sent to board on/before April 8th for board review and approval. April 11th-present director and employees with evaluation documents. Ask that employees complete and return evaluation by April 20th. Director evaluation will take place in executive session April 25th.

5:32pm: Facilities Update-delivered by Alby. Committee has been formed. Currently members include Alby, Lisa, Liz, and Colleen. Alby, Lisa, and Liz met casually on March 18th to brainstorm. Mr. Raiton, a Managing Director at Capital Pacific/commercial real estate, joined the group and gave input and ideas. Kari expressed interest in joining the committee. Next committee meeting will be April 18th, 11:30am at the Morris campus. Meeting will be posted in the newsletter. Recruitment for a few members to join will also be posted in the newsletter.

Discussed Morris lease expiration (June 2016). Lease negotiations will be started in April. Kari Breyne will have assistance by board member or director with negotiations. The board will be updated accordingly .

5:50pm: Policy/procedure updates. Reviewed existing policies. Reviewed recommendations from the Ivy community. Changes made: Equal Educational Opportunity Policy (EEO). Paragraph 1, strike "marital status". Paragraph 2, add "gender identity". Other suggestions regarding "race" were discussed. No changes have been to Harassment/Intimidation/Bullying/Cyberbullying/Teen Dating Violence/Domestic Violence-Student Policy. "Race" is specifically covered in the EEO. **ACTION ITEM:** Lisa moves to adopt changes to EEO policy, Kari seconds. All members in favor, motion carries.

5:57pm: Compliance officer discussion tabled.

5:58pm: Liz presented a Joinder to Trust Agreement to board members.

6:00pm: Public comment. Robyn Farone has an update on fundraising. Auction is scheduled for May 16th at the Village Ballroom and Oregon

Public House. Annual fund logo has been updated by a parent Zoe Anderson.

Question #1 (from audience that arrived late). "What changes are being made to the policy?". Question#2 (from audience that arrived late). "Is there a policy and procedure for grievance?". Although this discussion had already taken place at 5:50pm, the board agreed to give a brief update. Kari, Liz, Karie, and Amy all gave input to answer both questions.

6:31pm: Calendar for 2016-17 school year. Start date, September 6th and end date June 13th. **ACTION ITEM:** Kari moves to approve start and end dates. Lisa seconds the motion. All board members in favor, motion carries.

6:37pm: Meeting adjourned.

EXECUTIVE SESSION Meeting Minutes:

Present: Kari Wax, Alby Salsa, Lisa Larpenteur, Colleen Roberts, Liz Caravaca. Invited Lisa Eneyi. Lisa asked if Mary Chapparo could stay. The board agreed to the request.

6:40pm: Executive session called to order.

6:41pm: ORS 192.660(2)(f) To consider information or records that are exempt from disclosure by law, including written advice from your attorney.

Reviewed complaint regarding student bullying.

7:10pm. Alby needed to leave meeting due to a prior commitment.

7:34pm: Meeting adjourned.

EMERGENCY EXECUTIVE SESSION Meeting Minutes:

Present: Kari Wax, Lisa Larpenteur, Colleen Roberts, Liz Caravaca, Karie Breyne, and Amy Stuhr.

7:41pm. Emergency Executive Session called to order by Kari Wax. The board was not aware of the need of the emergency meeting until this

evening, therefore posting the meeting to the general public was not feasible.

ORS. 192.660 (2)k HB2661 (2015) To consider matters relating to school safety or a plan that responds to safety threats made toward a school.

Reviewed recent events that took place at Morris Campus during spring break. Discussed additional safety measures.

8:26pm: Meeting adjourned.