

The Ivy School
4212 NE Prescott St
Board of Directors—Regular Meeting Minutes
September 22, 2014

Board Members Present: Billy Ladd, Johanna Keith, Rebecca Keith, Amie Robar Chally, Karilyn Wax

Board Members Absent: Alby Salsa

Administration Present: Karie Breyne, Anne O’Neal, Amy Stuhr, Mary Zigman

Others Present: Betty Skundrick, Rebecca Gilson

6:10pm: Meeting called to order.

6:10pm: Karilyn Wax moves to accept August, 2014 board meeting minutes. Johanna Keith seconds, all members in favor, motion carries, minutes accepted.

6:15pm: Outreach Update given by Billy Ladd. Outreach tabling events are scheduled at the following locations: East Portland Community Center, Oct 25, 9am-11am; Charles Jordan Community Center, Oct 29, 4:30pm-6:30pm and Dec 3, 4:30pm-6:30pm. We will need two people to staff the table, which will entail speaking with prospective families about the school and about the Montessori model, distributing brochures and signing up interested families to receive the applications when they are ready in January. Ideally one board member and one school staff person would attend each tabling event.

6:18pm: Capital Campaign report. We received \$3,240 last month in addition to the monthly recurring pledges. Jillian Droste is working on getting thank you notes out. Mary Zigman will continue to provide the framework for the capital campaign and will bring in people as necessary to do the legwork.

6:20pm: Admin Report given by Mary Zigman. Mary discussed the school report card. Our score has increased from a 2 for the prior school year to a 3 for the 2013-2014 school year. Our academic achievement score is 4, academic growth is 3 and subgroup growth is 3. Every student made progress in reading, where our score increased from a 3 to a 4. Our math score was 1; however since math was targeted last year, Mary believes we will see growth in math scores this school year. If ODE can include economically disadvantaged students in the subgroup, (not currently shown in the statistics on the report card) our subgroup growth score would increase significantly.

Mary attended the September PTA meeting to discuss our recent NWEA accreditation and to explain the reasoning behind the new half-day Friday schedule which is directly tied to information we received during our accreditation that teachers need more collaborative planning time. Mary asked Betty Skundrick and Rebecca Gilson for their

input as teachers on how the Friday half-day planning time is going. They both agreed that they love having the time; they are excited to get to use the time for planning and to work collaboratively with other teachers. Rebecca mentioned she is looking forward to more professional development, speakers and training in addition to the planning time. Mary has those opportunities scheduled throughout the year.

We are making progress with our renewal. Mary is continuing to work with ODE and they are setting up visits with other Montessori schools. ODE suggested Lewis and Clark and will support the visits by covering substitutes and transportation.

Mary discussed that we are seeing a trend in minority students leaving the school at 6th and 7th grade. She feels parents are concerned about their students' performance when they reach high school and are making the switch to "traditional" schools now rather than wait. Mary suggested appointing a staff person to reach out to our own community of families with 5th and 6th grade students to educate them on the success Montessori students have when they transition to high school in order to alleviate some of the parents' fear and concern and ultimately retain these students.

6:45pm: Executive Session: Discussed Director's personal leave.

7:15pm: Rebecca Keith stepped down as Board Chair. Johanna nominated Karilyn Wax to the Board Chair position. Rebecca Keith seconds the motion to elect Karilyn Wax to Board Chair, all members in favor, motion carries, Karilyn Wax is elected as new Board Chair.

7:16pm: Executive Session: Continued discussion of personal leave and transition plan.

7:30pm: Karilyn Wax has a potential candidate for the open Treasurer position. She is speaking with David Cannon who has experience serving on Montessori Boards in the past.

7:42pm: Amie Robar Chally moved to authorize the following signers to the Capital Pacific Bank account: Rebecca Keith, Amy Stuhr, Mary Zigman and Anne O'Neal. Billy Ladd seconds the motion, all members in favor, motion carries.

7:45pm: Meeting adjourned