

**The Ivy School-Board
26 NE Morris St. Portland, OR
Board of Directors Regular Meeting Minutes
November 28, 2016**

Board members present: Colleen Roberts, Rob Coleman, Lisa Larpenteur, Kim Carlson.
Administration present: Liz Caravaca, Amy Stuhr
Audience present: Marquita Jaramillo, Jenn Falco

5:01pm: Meeting called to order. Colleen moves to have Rob conduct tonight's meeting (Colleen will be taking minutes). Lisa seconds the motion, all members in favor-motion carries.
Lisa moves to approve October meeting minutes, Rob seconds the motion. All board members in favor. Motion carries-minutes approved.

5:02pm: Marquita Jaramillo interview. Questions and answers conducted. **ACTION ITEM:**
Colleen moves to nominate Marquita as the Ivy Board Secretary effective January 22, 2017. Lisa seconds the motion. All board members in favor, motion carries.

5:17pm: Treasurer Report delivered by Lisa. Dave Coffman-accountant continues to work on adjust, and monitor Ivy finances. Profit and Loss statement reviewed. A bad debt was recorded related to Karie Breyne, the former Operations Manager. Balance sheet reviewed. Long term debt is now under the "current liabilities" area.
Ivy was approved for a loan of \$170,000.00. Terms: 10 year at 4.56%. Monthly payment estimated at \$950.00.

5:33pm: ACTION ITEM: Lisa moves to accept the loan, Kim seconds the motion. All members in favor, motion carries.

5:34pm: Leadership Update/highlights delivered by Liz. The Pauly Rodgers audit is complete (due December 1st). ODE audit was reviewed by Deb Dyson. Facilities, the Prescott building had the roof de-mossed by Moss-Busters. The work is guaranteed for 3 years. The website is being worked on by a parent, Bonnie and IT. The website now has Greywolf domain. Website work session is scheduled for Monday to discuss content. All board members are asked to write a board bio-deadline December 16th. Board members Kim, Rob, and Marquita need to take the board ethics training. Liz will send the information. In the process of coordinating a board training for Jan 23 before regular meeting. The 2017-18 lottery planning is underway. Outreach opportunities were discussed. Liz and Marquita discussed starting a committee for outreach. Liz suggested a workshop for "weighted lottery" in an equity effort. Research will be done based on other charter schools' processes.

6:00pm: Policy Update: All edits for "Required" and "Highly Recommended" policies have been sent to OSBA (La'Nell and Peggy). Liz discussed with Director of Four Rivers Montessori about having a "combined" desk review. Liz will review the table of contents with director on December 7th. Colleen remarked that she would send zip files received from OSBA to the Ivy Board google drive.

6:07pm: Public Comment. Jenn Falco remarked that equity surveys have been returned. She also wanted the board to know that Kari Wax still has herself listed as Board Chair on her

Linkedin account. She recommends that we contact Kari for removal of title. Colleen will contact Kari. Jenn suggested using "next door" can be an outreach opportunity. Kim added that she would would be attending the December PTA meeting.

6:13pm: Rob moves to adjourn, Lisa seconds. All members in favor. Meeting adjourned.