

The Ivy School Board Meeting

Monday, January 22, 2018 5p-6p
26 NE Morris St, Portland OR

Board Members Present: Angela Fox, Lisa Larpenteur, Colleen Roberts, Rob Coleman

Board Members Absent: Kim Carlson

Leadership Present: Liz Caravaca

Observers Present: Jones Estes, Equity Team

5:06 Open Meeting

Action Item: Rob moves to approve November 27, 2017 Minutes with the addition of the address in the header. Lisa seconds. Motion carries

5:07 Treasurer Report – Lisa Larpenteur

Reviewed YTD Financials ending 12/31/2017

- **YTD Revenue is \$25K higher than budgeted.** Due primarily to the state funding coming in over budget; per-student reimbursement was slightly higher than expected. Enrollment has rebounded and is now close to budgeted. There has also been higher than anticipated enrollment in the after school program.
- **YTD Expense is \$18K under budget.** Due primarily due to wage variance due to work days per month. PERS is lower than budgeted due to 6-mo waiting period for new employees. Less people enrolled in Medical Benefits and lower than budgeted substitute teachers needed thus far.
- **NOI – YTD loss is (\$51K) but is \$44K better than expected.**
- **Cash Position is good.**
- We are exploring options for a new auditor; more to come.
- We are beginning to think about next year's budgeting. Want to have a budgeting 101 at our March Board meeting. We would like the budget to be finalized in May and voted on in June. Intend to announce budgeting plan and invite questions from community.
- Worthy to note that our donations budget was more realistic this year and we are close to meeting target.

5:14 Leadership Update – Liz Caravaca

FYI: Anne O'Neal with join Amy and Efi in my absence through February 1. I will be available for consultation in case of any urgent situation or emergency.

Staffing

- Re-organization plan implemented – formal supervisor training complete, on the job training on-going.
- New Morris Campus Support Coordinator on-boarding is going well, EF has hit the ground running and is getting to know students and families.
- Teaching staff mid-year evaluations scheduled for February.

Facilities

- Next phase of the Prescott playground is the back retaining wall and fence. Include budget for 2018-19 for a basketball court / play top.

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Enrollment

- Thanks to our diligent team enrollment is ongoing, numbers look good. We are slightly ahead of our projected enrollment.
- Lots of 2018-19 lottery applications are coming in

Program

- Enrichment classes are being added to after school offerings. Garden/Herbalist themed classes and Music/Percussion
- Summer class info went out.

Events

- Saturday, February 10th - **Montessori Northwest Celebration of Light**
6:00 PM 9:00 PM
Lagunitas Community Room
237 Northeast Broadway Street
- Saturday, March 17th - **Ivy Celebration**
6:00 PM 9:00 PM
The party planning team met today at 11:15 at the Morris Campus.
- Wednesday, January 31 - **An Equity Evening with Cameron Whitten**
6:00 -8:30pm
Community Room, Morris Campus
*History of Oregon's social foundation
*The physiological and psychological impact of historical trauma
*Ivy's Equity Code: owning and mobilizing
There will be food and childcare will be available for currently enrolled Ivy students
Contact Kat Lattimer-Ryneal at katlattimer@me.com if you would like to help or have any questions.

5:26 Equity update – Jones Estis

- Would like a one page description on what it means to be an Ivy Board Member in order to help recruit. Colleen will email to Jones.
- Equity Budget proposal has been approved.
- It was recently learned that some middle school students may not be attending their graduation as a stand against inequities they feel have occurred at school. The Equity team and school leadership are working with an independent team to work through the issues, ensure everyone has a voice and facilitate a meaningful dialogue. There is much work to be done. The equity team will provide the board with an update at the next Board meeting.
- Ask that Board support all equity work by attending equity events and being visible there, participating in any mediation discussions as guided by mediation partners, ensuring equity remains at the forefront of our mission and supporting this work financially.

5: 46 Review/Adopt policy of DJC to reflect a maximum amount of \$150K for the acquisition threshold

- Every year we need to go through competitive bidding process for nutritional program. We have been advised that we are required to update our policy to meet state requirements. It will not require any changes to our current methodologies.

ACTION ITEM: Rob motions to adopt policy of DJC to to reflect a maximum amount of \$150K for the acquisition threshold. Colleen seconds. All in favor. Motion carries.

5:56 Discuss Matriculation of Middle School

- Reviewed matriculation statistics over the last 4 years. 8th grade graduations are on the rise. We continue to lose students moving from 6th to 7th grades but the middle school graduation rate seems to be an indicator that the program is growing and strengthening.
- Currently 32 students enrolled in middle school.
- There is community and leadership interest in adding a kindergarten – it would be an important part of a comprehensive equity plan (another important piece being transportation plan). Currently don't have the space to have a kindergarten.
- Board will to consider possibility of adding a kindergarten in next strategic planning session. Space may be a barrier. Plan to involve school community in any visioning work

6:26 Board agrees to move Strategic Plan meeting discussion to next Board meeting.

6:27: Colleen moves to adjourn meeting. Meeting adjourns