

Ivy School Board Meeting

February 26, 2018 5pm-6pm

Morris Campus - 26 NE Morris St, Portland OR

Board Members Present: Kim Carlson, Rob Coleman, Colleen Roberts, Angela Fox

Board Members Absent: Lisa Larpenteur

Leadership Present: Liz Caravaca (*arrived at 5:35*)

Observers Present: Joel Dippold, Maia McCarthy, Jessamyn Johns

5:05 Open Meeting

ACTION ITEM: Colleen moves to approve 1/22/2018 Board meeting minutes. Rob Seconds. Motion carries.

ACTION ITEM: Colleen moves to approve 2/8/2018 Special Board meeting minutes. Kim seconds. Motion carries.

5:07 Treasurer Report – Colleen Roberts

Reviewed YTD and January 2018 financial documents provided by Lisa Larpenteur

Revenue – YTD revenue is currently \$33,404 over budget due primarily to higher than anticipated enrollment in after school program and summer camps, as well as timing of activity fee payments

Expenses – YTD expenses are \$14,138 under budget due primarily to lower than expected instructional expenses and less than expected SCRIP expenses

NOI – YTD under budget by \$47,543 due partly to distribution timing of state funding

Current Cash position is strong. More than double compared to last year.

5:10 Discussion about start times for next school year

Currently Prescott starts 7:45 -8; Morris 8-8:15. Middle school students start at the same time as the lower elementary students.

Colleen cites evidence that pubescent/adolescent students need more sleep time and asks Board to consider a staggered start time such as: Lower El/Prescott 8-8:15, Upper El/Morris 8:15 – 8:30, Middle School/Prescott 8:30-8:45

Board expresses there may be issues related to timing of staff meetings, families with students in middle school and lower el. Board recalls that before-care has never been successful. Would like to await Liz's feedback.

5:22 – Equity Update – Maia McCarthy

- 8th grade students of color are still not planning to walk in graduation.
- Community conversation happening on Wednesday with Aniscia McAdams. Planning to hold monthly community conversation-type equity events.
- Interest in understanding the grievance procedure and anticipate we may hear more grievances as the equity conversation evolves.

- Once Colleen provides information, Maia will ensure there is a link to the grievance process on the website. Maia will work with Liz.

5:35 – Liz joins meeting

- Angela communicates that at the last equity meeting, parents were interested in understanding whether a weighted lottery could be considered at Ivy.
- By law, we cannot ask for gender, race or ethnicity on lottery applications and making a case for weighting the lottery for race, ethnicity or gender would require extensive disparity study.
- Liz reports there has been some conversation about socio-economic weighting and will look into charter school coalition to understand if there has been any additional conversation
- Liz will also ask ODE if there has been any movement toward weighted lottery.

5:43 Leadership Update - Liz Caravaca

- Recruiting has started for 2018/2019 staffing; some staff has notified that they will not be returning. Have some promising candidates for Exec Director.
- Liz intends to return in mid-August through September to support new hire.
- Leadership reorg is at the end of pilot phase and is working well. Efi and Amy will be added to charter school registry as administrators.
- Fundraising is flat at about \$22K – need energy and excitement on annual fund
- Mar 17 FUNdraising event coming soon. – ticket prices go up Mar 1
- Now have 2 equity coaches on staff – Aniscia McAdams and Kim Fike.
- Kim’s position was funded by PTA – has been working together all year monthly coaching with teachers
- Aniscia is working about 4 hours per week mostly working with students and teachers. She is an ex-teacher and has experience facilitating community conversations.
- Climate survey – 2nd annual climate survey is out and has been closed – looking forward to results. Comparable responses like last year. Analysis to come.
- Exploring possibility of outsourcing after school program. More to come

5:55 - Revisit Discussion about start times –Liz’s feedback

- Like having a 15-minute window due to traffic flow
- Any changes to start times would need to consider
 - Need to adhere to proper instructional time
 - Parents with children at both Lower el + middle school
 - Teacher schedules and Professional Development

6:05 Public Comment –

- Curious about hiring. Colleen explains we are pulling resumes together and will set up interviews. Initially the Board and Exec Director will interview and narrow to small pool. In past we have involved students and parents via interview panel.
- Question about number of grievances in Ivy’s history. Colleen recalls about 3 grievances that required a written response during her years on the board.

6:15 Executive Director Hiring Process

- All interested applicants email Theboard@theivyschool.org which is essentially a distribution list and all of the board members will receive the email.
- Any other applications received by Liz will be forwarded to board emails
- Liz will lead the hiring committee. Colleen and Kim will participate as Board representatives
- Applicants will be initially assessed based on the minimum requirements outlined in the job description.
- If resume meets minimum criteria, applicant will receive a phone screen from hiring committee.
- If applicant meets expectations after phone interview, in-person interview will be scheduled with hiring committee and possibly other Board members and leadership team.
- Intending to plan student and parent interview panels as well, similar to previous years.
- Hope is that screening can be concluded in March and we can hold interview panels in April – Board, Student, Parent ...ideally spread out beyond one day.

6:20 Announcement

Rob's term is ending and he will be stepping off Board. April will be his last meeting.

6:30 Colleen closes meeting